

Classified Advertisements

Read the sample advertisements below, and fill in the Classified Occupation Chart with the requested information. Definitions of abbreviations used are provided at the bottom of the page. All information for the Classified Occupation Charts may not be provided in every advertisement.

- Advertisement #1 Administrative Assistant with accounting skills in Quick Books. Part time. 8-12. M- F. Retail Exp helpful. \$9.00 per hr.
Fax resume to: 336-761-4329
- Advertisement #2 Nanny for infant- F/T- 40 hrs/wk, must have exp. w/ infants the ref. must have trans live within 20 mins. Start in Sept Ask for Lucy or Tom, 336-667-6623
- Advertisement #3 Parks Chevrolet in Kernersville is seeking Automotive Controller/ Office Manager. Must have prior automotive exp, Great benefits package including medical, dental, 401k, pd vacation and holidays, 40 hr work wk. Contact 336-343-5873 today
- Advertisement #4 Midtown Restaurant Now Hiring Wkend Server. Drug Test Req'd. 5.00 per hr plus tips, restaurant exp needed. Call 336-795-9993
- Advertisement #5 Warehouse Worker /Delivery Driver needed for W-S area. Must be 21 yrs of age, have clean driving record able to lift heavy boxes, F/T, M-F, some Sat, Call 336-774-5583
- Advertisement #6 Managerial: Call Center Manager needed to manage 14-person team. 800 calls per day. 3 yrs exp nec College degree preferred. Full benefits. \$30,000 depending on exp. Submit resume to PO Box 3339, Boone, NC 28609
- Advertisement #7 Painters, good pay, good job, good attitude, 5 yrs exp, plenty of work, 336-774-3947
- Advertisement #8 Dedicated Drivers needed, 2 yrs driving exp, \$.42 to \$.52 per mile, 2, 3, 4 day trips, Christmas bonus, bonus for safe drivers, Lots of family time, Call 1-800-993-2839

Definitions of Abbreviations:

Exp	experience	wk	week	wkend	weekend
Hr	hour	ref	references	req'd	required
F/T	Monday	trans	transportation	W-S	Winston-Salem
P/T	Friday	mins	and	yrs	years
Hrs	full time	Sept	minutes	Sat	Saturday
	part time	pd	September	nec	necessary
	hours		paid	PO	post office

Name: _____

Classified Occupation Chart

Type of occupation	Education needed	Previous job experience	Salary	Job requirements

Which job from the chart above would you most like to have? Why?
Explain why with details. Explain how the job matches your talents.
Complete your essay on the back or on a separate sheet of paper.